

Henry P. Roybal
Commissioner, District 1

Anna Hansen
Commissioner, District 2

Rudy N. Garcia
Commissioner, District 3



Anna T. Hamilton
Commissioner, District 4

Ed Moreno
Commissioner, District 5

Katherine Miller
County Manager

MEMORANDUM

Date: January 3, 2019

To: Board of County Commissioners

From: Brett Clavio, Transportation Planner, Growth Management Department **BC**
Robert Martinez, Deputy Director, Public Works Department **RM**

VIA: Robert Griego, Planning Manager **RG**
Penny Ellis-Green, Director, Growth Management Department **EO**
Katherine Miller, County Manager

Item: **Request Approval Of Commission District 1 Appointment To The Transportation Advisory Committee (TAC)**

Summary:

The Public Works Department and the Planning Division are requesting that the Board of County Commissioners (BCC) review one applicant from Commission District 1 and consider her appointment to the Transportation Advisory Committee (TAC).

Background and Discussion:

In 2015, the BCC approved Resolution 2015-13, specifying that the TAC be comprised of thirteen members appointed by the BCC with representation (and current membership) as follows:

- District 1: 3 members. (Two filled, one vacancy)
- District 2: 2 members. (One filled, one vacancy)
- District 3: 3 members. (Zero filled, three vacancies)
- District 4: 2 members. (Two filled, zero vacancies)
- District 5: 2 members. (Two filled, zero vacancies)
- At Large: 1 member. (One filled, zero vacancies)

Staff has received and reviewed one new application from Commission District 1 and is submitting the candidate's resume and letter of interest for BCC consideration of appointment to the TAC. This appointment would complete the TAC membership from District 1. The appointment is for a two-year term.

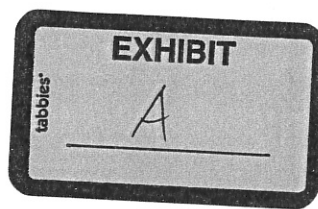
The TAC applicant's letter of interest in serving on the committee and resume are included as Exhibit A to this memo. Staff will continue with outreach and recruitment of additional members to provide geographic representation and diversity of interests to fill the remaining vacant seats.

Requested Action:

Staff requests the BCC to review the attached candidate's letter of interest and resume and approve her appointment to the TAC.

EXHIBITS:

Exhibit A: TAC Candidate Letter of Interest and Resume



Christina I. Chavarria

Santa Fe, NM | 5 appointment 05-670-3542 | Christinaci99@gmail.com | [Linkedin.com/in/christina.chavarria](https://www.linkedin.com/in/christina.chavarria)

Qualifications

Professional workforce experience in the areas of: Public Administration, Nonprofit, Case Management and Human Resources. With more than 20 + years of facilitating individuals to access public social service programs. Ability to stay organized, prioritize and goal oriented while working in a team leading environment.

Summary of Skills

Administrative Management and Legislative Experience:

- Business principles knowledge of strategic planning, resource allocations and production methods.
- Management experience of human resources modeling, coordination of people and resources.
- Governmental affairs understanding of bill analysis, legal issues, policy, rules and guidelines.
- Planned and developed programs, agendas, budgets and services according to requirements.

Customer and Public Service:

- Provided client assessment and guidance with social service programs.
- Met quality standards for service and customer satisfaction with the public and providers.
- Expert advice to management and other groups on program assistance related topics.
- Knowledge in public programs, community outreach and non-profits.

Statutory Compliance:

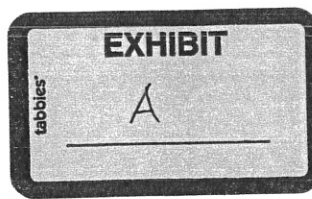
- Investigated and audited information to prevent future fraud, waste and abuse.
- Provided written Court testimony and oral testimony in Administrative Disqualification Hearings.
- Oversaw the financial restitution orders for public assistance repayments.
- Assisted staff on policy and procedure, training and directions on assignments.

Experience

03/17 to Present	Community Volunteer The Santa Fe Opera. Chair, Acequia de Lower Arroyo Seco Association.
06/12 to 05/14	Claims Analyst State of New Mexico, Human Services Department, Santa Fe, NM
02/11 to 06/12	Community and Social Services Specialist State of New Mexico, Human Service Department, Santa Fe, NM
11/99 to 01/11	Records and Information Manager State of New Mexico, Human Service Department, Santa Fe, NM
11/96 to 11/99	Management Analyst State of New Mexico, Human Services Department, Santa Fe, NM
01/94 to 02/04	Management Legislative Leader State of New Mexico, Human Services Department, Santa Fe, NM
06/93 to 11/96	Third Party Liability Specialist State of New Mexico, Human Services Department, Santa Fe, NM

Education

06/83 to 05/87	Bachelor of Business Administration , Public Administration Santa Fe University of Art and Design, Santa Fe, NM
08/87 to 12/87	Graduate Study , Related coursework, University of New Mexico, Santa Fe, NM



Christina I. Chavarria

132 Solana Drive, Santa Fe, NM 87501 | 505-670-3542 | christinaci99@gmail.com

November 30, 2018

The Honorable Commissioner Henry Roybal
Santa Fe County Commission District 1
102 Grant Avenue
Santa Fe, NM 87501

Dear Commissioner Roybal,

Thank you for the opportunity to submit an application to serve as a committee member of the Santa Fe County Transportation and Advisory Committee (TAC).

After the powerful and rewarding experience of working as a classified public employee for more than 27 years, I decided to use my knowledge of social service programs and apply them to the county's service systems. I want to use my skills to help shape the current and future endeavors of Santa Fe County and its residence. I am actively volunteering within our community and I also provide assistance to those who need help in moving through the social services net of programs. I feel that the opportunity to serve on the TAC would be an opportunity to bring a different prospective to the challenges and future of the Commission.

In the different positions that I have held during my career, I concentrated my expertise in government compliance in the areas of federal and state regulations, focusing on investigations, prosecution and restitution. I ensured that state government provided evaluations, responses and was accountable in its final decisions. I was excited to work in a team goal environment and provided high quality customer service to all of the citizens of New Mexico. I want to continue to bring my ideas and experiences to the table, while actively listening to others, to create a strong community for our county, city and state.

I have been very involved in our community as an Advocate for public health services under the Kellogg Foundation's Families FIRST program, a seasonal volunteer at the Santa Fe Opera and a volunteer at next month's AID and Comfort Gala. This year, I was instrumental in the revitalization of an acequia association in Taos County. I will be confident in my role and will provide conscience involvement to the TAC. I have excellent communication skills and a thirst of knowledge. I enjoy keeping up to date with new ideas, useful concepts and working with fellow committee members, staff and constituents to strive to provide input and ideas to serve all in our communities.

I have enclosed my resume, which details my education and work history. If you have any further questions related to my skills and experience, please contact me.

Sincerely yours,

Christina I. Chavarria

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Enclosed: • Christina I. Chavarria's Resume

